

# DEVI AHILYA VISHWAVIDYALAYA, INDORE

## GUIDELINES FOR REGISTRATION IN Ph.D.

1. The candidates selected in RAC for Ph.D. programme are required to apply for the Ph.D. registration on prescribed proforma downloadable from the university website. The duly filled registration form along with the necessary documents and certificates shall be forwarded by the research centre after verifying the payments of the following fees:

	Fee Head	Rs.	Remarks
1	Ph.D. Course work fee (including Exam. Fee)*	12000	One time (Applicable to all, except such students who have been awarded M.Phil. degree with minimum 55% marks and this M.Phil. is as per UGC Regulations 2009 or amended thereafter and with course work).
2	Registration Fee	6000	One time (Applicable to all)
3	Research Centre fee*	5000	Per semester / six months (Applicable to all, except Foreign/ NRI students)
4	Research Centre Caution Money	4000	Once, refundable (Applicable to all)
5	Univ. Library fee	1000	Per semester / six months (Applicable to all, except Foreign/ NRI students)
6	Univ. Library Caution Money	1000	Once, refundable (Applicable to all)
7	Research Laboratory Fee (Applicable for Lab. Work, in addition to Computer Lab.)	5000	Per semester / six months (Applicable to all, except Foreign/ NRI students)
8	Identity Card Fee	100	Once (Applicable to all having UTD as research centre)
9	Student Services Fee	3500	Per semester / six months (Applicable to all)
10	For Foreign national / NRI**	USD800	Per semester / six months (Applicable to Foreign / NRI students)
	Enrollment Fee (if applicable)	100	Through MPOnline <a href="https://davv.mponline.gov.in">https://davv.mponline.gov.in</a> (Only for those do not have Enrollment No. of DAVV)
	Portal Fee	100	Per transaction, applicable to all.
The above mentioned fees shall be paid through <a href="https://davv.mponline.gov.in">https://davv.mponline.gov.in</a>			
	Other fees like eligibility fee, etc. will be applicable from case to case.	For details please contact Academic Section, DAVV, RNT Marg.	

A copy of the receipt of fee should be enclosed with the registration form.

2. The candidates who were exempted from DET as they have completed M.Phil. as per UGC regulations 2009 alongwith course work. Such candidates shall also be exempted from Pre-Ph.D. Course Work and Course Work Fee if they have completed M.Phil. with Course work with minimum 55% of marks. If M.Phil. is without course work then such students have to complete the Pre-Ph.D. course work.

3. The students who will do Pre-Ph.D. course work shall submit copies of the Research Proposal along with the copy of Certificate of Course work within two months after completion of the course courk. The M.Phil. students who have been exempted from Pre-Ph.D. course work shall submit copies of the Research proposal later but within six months from last date of submission of the registration form.

4. Duly forwarded Ph.D. registration form should be submitted to the University and a photocopy of the same form and documents should be submitted to the Research Centre. One set of photocopy of registration form and other documents can be kept by the student for his/ her record.

5. Last date for submission of the registration form for all the subjects of which RAC has been held on or before Dec. 10, 2020 is Dec. 30, 2020. For the other subjects, last date for submission of registration form will be 20 days after date of RAC meeting.
6. A tentative topic of proposed work should be mentioned at item no. 14 of the Registration Form. Final title of the research work shall be decided at the time of submission of research proposal and then after by RDC.
7. The course work shall be conducted in the University Teaching Departments/ Research centers as approved by the Vice-Chancellor.
8. A combined course work for M.Phil. and Ph.D. students may be conducted for a single / group of subjects wherever possible.
9. If found necessary, course work may be carried out in sister UTD/ Institute within the University for which due credit will be given.
10. If a student obtains F or Ab Grade in a course/ subject, he /she will be treated to have failed in that course. He / she have to reappear in the examinations of the course as and when conducted or arranged by the UTD in the next semester. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat end-semester examination to decide the grade in the repeat course. The student has to pay the prescribed fee for repeating the course. If he/she further fails in the course, he/she shall not be given another chance and he/ she shall be out of the Ph.D. programme. No student shall be allowed to repeat the course to improve the grade if he/ she pass the course.
11. The candidate has to obtain a minimum of 55% of marks or its equivalent grade points in aggregate in the course work in order to be eligible to continue in the Ph.D. programme.
12. After successful completion of the Ph.D. course work the students shall submit the copy of the certificate of the course work and synopsis of the proposed research work in the prescribed Proforma (Appendix-IV) to the University within two months from the date of declaration of result of the Ph.D. course work for registration .
13. The candidate shall make an oral presentation of his/ her proposed research work before RDC for registration in Ph.D. The RDC shall recommend the topic of research and the date of registration of the candidate for the Ph.D. degree. On approval by the RDC, the candidate shall be registered and enrolled as a Ph.D. student from the date on which candidate deposited the registration fee or as decided by RDC whichever is later.
14. The eligibility certificate will be issued by the Academic Section, DAVV, RNT Marg. The following students will need eligibility certificate: (i) All students who have done their Masters degree from the University/ Institute situated outside the Madhya Pradesh. (ii) The students who are interested to do Ph.D. in interdisciplinary area (other than the subject of Masters degree).
15. The students who do not have enrollment number from DAVV, Indore should apply for Enrollment Number through MPOnline.